

## **Minutes of the LifeRing Board of Directors Meeting: July 14, 2019**

It was determined that a quorum of board members was present and the meeting was called to order by Board Co-Chair Dan Carrigan at 9:00am PDT. Co-Chair Lorraine Hull was also present. The other Board Members present were: Mary Beth O'Connor, Donal Breen, Scott Judkins, Leigh Justison, Fergus Cantwell and Rick Thompson. The Executive Director, Byron Kerr, was present. Robert Stump, General Manager, and Jenny Sligh, LifeRing Fundraising Chair, were also present.

### **Public Comments**

David Irwin, Lifering convenor from San Diego, was present to discuss his concern that LifeRing does not do enough marketing to treatment centers and would benefit from having a position devoted primarily to such Marketing and Outreach. He has a background in Marketing and is willing to devote some time to doing this; Byron will email David and they will discuss offline.

***Welcome to new Board Members! A thank you to Mary Beth for all her work on getting By Law changes accomplished.***

### **Consent Agenda**

The May Minutes were moved, seconded and carried unanimously to accept the Minutes as submitted.

The May P&L reports were moved, seconded and carried unanimously to accept the Financial report as submitted.

The Minutes and P&L from the June Annual Conference have not been reviewed by all members. Will table and vote at next Board meeting.

### **Leadership Nominations:**

#### **Executive Director**

A motion was made to nominate Byron Kerr to continue as Lifering's Executive Director. The motion was seconded and carried unanimously to elect Byron Kerr for Executive Director.

#### **Board Chairs**

A motion was made to nominate Lorraine Hull and Dan Carrigan to continue as Co-Chairs of the Board. The motion was seconded and carried unanimously to elect Lorraine and Dan as Co-Chairs.

#### **Treasurer**

A motion was made to nominate Mary Beth O'Connor for Treasurer. The motion was seconded and carried unanimously to elect Mary Beth as Treasurer.

## **Secretary**

Motion made to nominate Rick Thompson as Secretary. Motion seconded and carried unanimously to elect Rick Thompson as Secretary. Ewa Conroy will continue as Deputy Secretary.

## **Committee Formation**

**Executive** - Byron K., Leigh J.

**Meeting Support** - Donal B., Dan C., Jenny S., Fergus C.  
(Providing support to convenors and tracking finances)

**Finance** - Robert S., Mary Beth O'Connor

**Marketing and Communications** - Rick T., David Irwin, Scott Judkins, Steve G., Lorraine H., Byron K.

## **Tabling at National Conferences**

Mary Beth has done research on national conferences: discussion about various options and tabling costs. The National Conference on Addiction Disorders conference is coming up in Denver; tabling cost is \$2800.00 Dan and Lorraine will contact Njon W. re: CCAR. The National Association of Addiction Professionals in Orlando also looked promising and tabling cost would be 1000.00.

Motion made to approve Exhibitor expenses (\$3000) for LifeRing to table at the National Conference on Addiction in Denver, CO. Motion seconded and carried unanimously.

## **Open Business**

### **Update on Guide for Convenors/Webinar from 2019 Annual Meeting**

Donal/Dan: no updates at this time

### **Pop-Up Committee to review addiction terminology in LifeRing literature**

Mary Beth knows a linguist (Monica F.) who would be helpful in doing the review. Lorraine also has someone in Denver area who would be able to assist in the project (John C., writer). Pop-Up formed to include Ewa C., Lorraine H., Monica F. and John C. Ewa will reach out to Monica F. to begin to coordinate committee work.

### **Review of Current Meeting Statistics**

Review of meeting stats organized by Robert S.

## **New Business**

### **Action Item List**

Put together by Lorraine in order to keep work on track; will send out later in the week.

## **Adjournment**

Motion was made to adjourn. It was seconded and carried unanimously.

Submitted by Ewa Conroy  
*LifeRing Deputy Board Secretary*  
August 6, 2019