

Minutes of the LifeRing Board of Directors Meeting: April 14, 2019

It was determined that a quorum of board members was present and the meeting was called to order by Board Co-Chair Dan Carrigan at 9:00am PDT. Co-Chair Lorraine Hull was also present. The other Board Members present were: Mary Beth O'Connor, Donal Breen, Harold Marquez, and Rick Thompson. The Executive Director, Byron Kerr, was present. Jenny Sligh, LifeRing Fundraising Chair, was also present.

Board members George Gidora and Bob Crosby were not present. The General Manager, Robert Stump; and Project Manager, Steve Gonzales, were not present.

Public Comments

There were none.

Consent Agenda

The March Minutes were moved, seconded and carried unanimously to accept the Minutes as submitted.

The March P&L reports were moved, seconded and carried unanimously to accept the Financial report as submitted.

Executive Committee

Byron: Proposed Bylaw amendment wording is not yet finalized; Mary Beth continues to work with Cooley on the language. Review of the language in Articles of Corporation: some of the language being used has become archaic, e.g. "Alcoholic" now "Alcohol Use Disorder" and "addict" now "Substance Use Disorder". Need to change wording in order to be in line with current language being used in recovery circles. This is a topic with broader implications than merely the Article of Corporation but also needs to be looked at within the greater LifeRing literature and publications. Suggest forming a Pop-Up Committee for Recovery Terminology Review to be formed after the new Board has been elected. Lorraine volunteers to make sure that this Pop-Up Committee is formed after the transition period.

New and Existing Meetings

Harold and Donal: no new updates. Work continues on the Convenor Guideline document. Draft will be submitted by 4/28/19.

Finance Committee

Bob, Robert, Donal: no new updates. Byron requests \$400 for artwork for the book Humanly Possible (front cover, spine and back cover). Motion made to budget \$400 for book artwork, seconded and carried unanimously.

Marketing/Communications Committee

George, Mary Beth and Rick: Rick sent draft of newsletter to Board members for review. Skills inventory almost complete; Rick will resend it so that anyone who hasn't provided skills will have the opportunity to do so.

Pop-Up Committees

Mission Statement

Rick, Kathleen G., Donal and Jenny: Our mission is "to provide an abstinence-based, secular, and self-empowered addiction recovery pathway through our meeting and support network." Will meet one more time to finalize the mission statement.

Social Media Policy

Bob (not present): Tentative policy put together by Steve needs fine tuning. Lorraine will reach out to Bob to see if he has done any work on the policy. Dan and Lorraine research typical wording of social media policies and will then collaborate with Bob to ensure that a draft is sent out to the Board by 4/28/19 so that it can be voted on in May.

Web Re-Design

Steve, Byron, Robert, Jenny, Lorraine: The group met and drafted a request to the web designers. The test site will be made available for review by the Board prior to next Board meeting. The site should be up and running immediately prior to the Annual Conference.

June 1-2, 2019 Annual Conference

Byron: Will tour H-J facility tomorrow; hoping that Steve will be able to join and consult on technical matters. Will find out if facility has capability of streaming video and/or video recording.

Outreach: has printed trifold brochures about the conference for distribution to meeting members. Will also provide pdf of the brochure so that members can print/fold and provide at their own meetings. Minimal outreach to professional community given that conference will be internally focused. Free LifeRing tote bag if register by May 1, 2019. Registration is on website.

Bylaws Revision

Mary Beth: has created summary charts of bylaw revisions for Board to review prior to sharing it with LifeRing membership. Would be useful to share summary of revisions with membership prior to the conference so they can be reviewed prior to the vote.

Update on Publication of LifeRing Member Stories: "Humanly Possible"

Kathleen is in final stages of formatting and editing. May have a publishable copy by the end of the week for the Board to review.

Review of FTF Meeting Growth

Need more information, including but not limited to total meetings per year, 2019 total meetings to date, which meetings don't exist anymore and percentage gained and lost.

New Business

Byron: question whether LifeRing book prices are out of line with usual price range, especially the *Recovery by Choice* workbook. Working on proposal for lowering price of LifeRing books with analysis of how it will affect book sales and overall income.

Adjournment

Motion was made to adjourn. It was seconded and carried unanimously.

Submitted by Ewa Conroy

LifeRing Deputy Board Secretary

May 11, 2019

